

# Peter J. Schulte

---

2147 10<sup>th</sup> Ave W  
Seattle, WA 98119

Phone: 206-941-2409  
Fax: 206-784-6021  
E-mail: [webmaster@peteschulte.info](mailto:webmaster@peteschulte.info)

URL: [www.peteschulte.info](http://www.peteschulte.info)

## **Objective**

Web Developer / Database Developer / VOIP

## **Qualifications**

Team worker with excellent verbal and written communication skills; XML, VXML, Dreamweaver, FrontPage, CSS, cPanel, ASP.NET, PHP, My SQL, VBScript, JavaScript, XHTML, Microsoft Visual Studio 6 including SourceSafe, C++, Visual Basic, Interdev, Internet, Microsoft Office, expert with Word and Publisher, FoxPro, PictureIt!; capable of troubleshooting software and computer problems; highly organized; experienced trainer; type 50 wpm.

## **Education**

Graduated 1998, Bachelor of Science, Computer Science, The Evergreen State College

## **Work History**

### **June 5, 2008 to Present, Technical Services Project Manager, Programmer**

Selected platform and developed an interactive voice recognition system using Voxeo Designer, VXML, PHP and Visual FoxPro 8. Other projects included programming the export of XML into multiple tables, then importing into one for utility bill printing. Another project was to process Lincoln Data financial management files from a dozen clients in order to print and mail approximately 15,000 IRS 1098's and 1099's along with payment coupon books to their customers. Another was to create Internet account inquiry for clients based on the same financial software. I created a number of three-ring binders to document the IVR, AFTS's end-of-day financial settlement routines for phone and web payments, utility bill printing, etc.

### **December 10, 2007 to January 28, Website Developer**

#### **Robert Half Technology**

Created online store at [championpartysupply](http://championpartysupply.com) using PHP, My Sql and osCommerce in Dreamweaver. Created and maintained project management documents, provided options for site look-and-feel. Created testing subdomain on my web host using cPanel. Added merchandise and tested website. Delivered project on time and under budget. References available on request.

### **October 8 to November 16, 2007, Website Developer**

#### **United Way of King County / Reference Community Services Office Manager Sue Purrington**

Created and posted more than fifty pages using Microsoft FrontPage for United Way's Community Assessment website at <http://www.uwkc.org/kcca> Proofread Word documents and formatted charts and tables in Excel, then created web pages. Created project management documents and helped design navigation for about a hundred pages. Worked with the Planning Director, Research Assistant and Office Manager to start and finish the project on time. Trained another staff member to implement pages. Sue Purrington 206-461-3700, [spurrington@uwkc.org](mailto:spurrington@uwkc.org)

# Peter J. Schulte

---

## **August 10 to September 17, 2007, Website Developer**

### **Vishaka Smith, PhD, PE**

Designed, created and posted website, [www.vishakasmith.com](http://www.vishakasmith.com) using Dreamweaver, Microsoft PictureIt, MS Office and H-Sphere Control Panel. Duties included Internet research, copy editing and formatting, image gathering, editing and presentation, as well as cost-comparison of and contracting with Internet service provider and setting up the site online. Responsible for numerous revisions, testing and continuing development. Also performed administrative tasks such as creating office file system, filing, and office organization. Vishaka Smith (206) 399-5317; vishakaws@hotmail.com

## **July 10 to July 28, Administrative Assistant**

### **EPA Superfund Records Center / Reference Program Manager Jan Mondale**

Job responsibilities for Booz, Allen, Hamilton, subcontractor for the Environmental Protection Agency, included records inventory management, both physical and electronic using Excel. Please see reference letter for more detailed description. 206-553-4817; mondale.jan@epa.gov

## **March-April, Administrative Assistant, Customer Service**

### **United Pest Solutions / Reference Owner Dan Huie**

Used proprietary business management software to set up new accounts, schedule customer service appointments, create and print invoices. Took phone calls and sold service contracts. Dispatched exterminator technicians using appointment database software and telephone. Developed interactive forms and sales presentation materials. Helped with mailing and general office tasks. 206-632-1270; danh@unitedpestsolutions.com

## **November, 2006 to February 2007, Assist Project Manager**

### **Jacobs Residence / Reference Mike Jacobs**

Used Microsoft Office tools and Gmail online collaboration tools to specify project, price resources, track labor and material costs, manage risks and project timeline; hired and supported crew; scheduled deliveries; listed building materials on Craigslist and Freecycle; updated timeline and job spec and provided final accounting. References available on request

## **8-06 to 10-06, Assist Project Manager Theodore Pankowski**

Job responsibilities were the same as for Mike above. 425-486-5741; tedpankowski@msn.com  
Please see reference letter.

## **1997-2002, Web Developer for Edmonds Community College, Reference Steve Meeks**

Job responsibilities were in two consecutive positions: first position was teaching assistant for computer programming classes, especially C++, and second was on a team developing a fifty-page website using ASP and MS-SQL . I was in charge of server-side scripting and demo-ing the site.

## **1995-1996 Office Assistant-Db Manager for Pierce College, Reference Patricia Spruill**

Performed three sets of duties in the Registrar's Office: to maintain, repair and develop the registration database; to update daily changes in student and class schedule information, summarizing them in quarterly reports; and to provide service to walk-in students and faculty.

## **Awards Received**

Phi Theta Kappa at Bellevue Community College  
Competent Toastmaster Bronze